**Privacy policy**

We are pleased that you visit the website for website, address, contact, registered in the Commercial Register of the District Court City under the No:, and thank you for your interest in our company and our offers. The protection of your privacy is particularly important to us. In the following, we inform you about the collection, processing and use of your data. This is always done in accordance with data protection regulations.

**1. General information, protocol data**

You can visit {{name of platform}} without telling us who you are. We then automatically learn only the following log data

- The accessed address of the website with time stamp, as well as

the user agent string (name and version) of the browser software or terminal device used.

This information is absolutely necessary for the technical transmission of the web presence and the secure server operation.

The use of the content or offers on {{name of platform}} is stored and evaluated anonymously by logging the shortened IP address. This means that we do not create personal usage profiles or usage profiles using pseudonyms (e.g. using the IP address). The usage behavior of all visitors to {{name of platform}} is evaluated by us on the basis of the stored data exclusively on an anonymous basis and solely for statistical purposes and for the purpose of optimizing and further developing our offer.

**2. Collection and processing of personal data**

Personal data is only collected by our employees. This requires a successful registration by entering user ID and password in the login form. The personal data collected within the {{name of the platform}} will be processed and used exclusively for the handling and processing of requests.

**3. Data storage**

We store personal data that you submit to us only for as long as it is needed to fulfill the purposes for which it was submitted or as long as it is required by law.

**4. Session keys & cookies**

{{name of platform}} does not use cookies of any kind. Even though {{name of platform}} is completely usable without cookies, we still need to log you into our system when you use the internal areas and associate your requests with your user account. For this purpose, {{name of platform}} stores a session key in a memory area ("local storage") of your browser.

**5. Use of analytics services**

{{name of platform}} uses "Matomo" as analysis software. The data collected here is recorded completely anonymously and processed exclusively for the purpose of range measurement. It is not possible to track which user has accessed a content page at what time.

In the privacy settings (data protection) of the app, the user can withdraw his consent to the transmission of data for range measurement at any time or give it again.

**6. Secure communication**

For a secure transmission of your personal data, we use a so-called SSL- encryption of the provider "Let's Encrypt" (Internet Security Research Group). This form of transmission is recognized as a secure form of data transmission according to the current state of knowledge.

**7. Security**

The {{name of the platform}} takes technical and organizational security measures in accordance with the General Data Protection Regulation (Art. 32 DSGVO) to effectively protect your personal data against accidental or unlawful destruction, loss or alteration and against unauthorized disclosure or access. Our employees are obligated accordingly to maintain confidentiality and data protection.

**8. External Links**

The site contains hyperlinks to other websites that do not belong to the {{name of the platform}}. The {{name of the platform}} assumes no liability for any data protection violations that may occur when visiting these offers.

**9. updating of the data protection declaration**

The ongoing technical development in the field of IT technology and the Internet also requires an adjustment of the existing data protection statement. We therefore reserve the right to make additions or changes to this privacy policy.

**10. contact options and your rights**

You can assert your following rights against {{name of the platform}} at any time and free of charge.

**Right to information:** You have the right to receive information from us about the processing of your personal data.

**Right of rectification:** You have the right to request that we correct any inaccurate or incomplete personal data concerning you.

**Right to erasure:** You have the right to request the erasure of your data if the conditions set out in Art. 17 DSGVO are met. According to this, you can, for example, demand the deletion of your data if it is no longer necessary for the purposes for which it was collected. In addition, you can demand deletion if we process your data on the basis of your consent and you revoke this consent.

**Right to restriction of processing:** you have the right to request the restriction of the processing of your data if the conditions of Art. 18 DSGVO are met. This is the case, for example, if you dispute the accuracy of your data. You can then demand the restriction of processing for the duration of the verification of the accuracy of the data.

**Right of objection:** If the processing is based on an overriding interest (Art. 6 (1) f) DSGVO), you have the right to object to the processing of your data. In case of objection, we ask you to inform us of your reasons for objecting to the data processing. The {{name of the platform}} will no longer process the personal data unless it can demonstrate compelling legitimate grounds for the processing which override the interests, rights and freedoms of you as a data subject, or for the establishment, exercise or defense of legal claims (compare Art. 21 (1) DSGVO).

**Right to data portability:** Insofar as the data processing is based on consent or the performance of a contract and this is also carried out using automated processing, you have the right to receive your data in a structured, common and machine-readable format and to transfer this to another data processor.

**Right of revocation:** if the data processing is based on consent, you have the right to revoke the data processing under consent with effect for the future at any time free of charge.

**Right to complain:** You also have the right to complain about our processing of your data to a supervisory authority (e.g. the State Commissioner for Data Protection of Hesse).

Contact for exercising your rights and data protection-related concerns:

{{contact details of the DPO}}